



Citing of sources, Reference list and Bibliography

Authors of professional reviewed contributions, which are published in the international scientific journal *Historia scholastica*, use a method of citing sources as in-text references. Numbered footnotes could be used exceptionally, only as a supplement or an extension of a text, they eventually could reference to another source or unpublished archive materials. Reviewed contributions have to include a reference list or Bibliography in an alphabetical order (section Primary sources) and cited professional literature (section Literature). Authors are also asked to supply their contribution with a short abstract with key words in English.

In-text references

Contributions sent to the Editorial Office of the international scientific journal *Historia scholastica* are written in the accordance with the citation standard ČSN ISO 690: 2011 and use a method of citing sources as in-text reference as **author's surname, year of publication, page number(s)** in brackets.

Form of in-text references

Only one author (Komenský, 1948, p. 134)

Two authors (Lehár and Stich, 1997, p. 77)

Three authors (Coreth, Ehlen and Schmidt, 2003, p. 131)

More than three authors (Čechová et al., 2011, p. 343)

If an author's name is cited in the text, it is not mentioned again in the in-text reference in brackets
„Jak uvádí Jan Patočka, filozofie začíná dle Aristotela údivem, tzv. thaumazein... (2016, p. 51)“

If an author is not mentioned (or is anonymous), we use only title of the cited work
(Komenského slovník naučný, 1937–1938, p. 18)

If several works by the same author are cited, the in-text reference is as follows
(Papoušek, 2001, pp. 144–146; 2017, pp. 11–29)

If works by different authors in one in-text reference are cited, it is written as follows
(Haman, 2015, p. 86; Tureček, 2007, p. 54)

Several works by one author published in the same year should be differentiated by adding a lower case letter directly after the year for each cited work; these need to be mentioned in this form also in the Bibliography/Reference list

(Čapek, 2017a, p. 24; 2017b, p. 52)

ČAPEK, Karel, 2017a. *Loupežník*. Praha: Artur. ISBN 978-80-7483-070-9.

ČAPEK, Karel, 2017b. *Boží muka*. Třebíč: Akcent. ISBN 978-80-7497-193-8.

Author of the cited chapter is different than the editor of the book

(Petříček, 2009, pp. 48–55)

PETŘÍČEK, Miroslav, 2009. Komparatistika jako způsob myšlení. In: TUREČEK, Dalibor, ed. *Národní literatura a komparatistika*. Brno: Host, pp. 48–55. ISBN 978-80-7294-305-0.

Reference list and Bibliography

Single book

SURNAME, Name, publication year. *Title of book*. Edition (include only if it is not the first edition). Place of publication: Publisher. Page number(s) (optional). ISBN.

GOMBRICH, Ernst H., 1992. *Příběh umění*. Praha: Odeon. ISBN 80-207-0416-7.

Biografický slovník českých zemí B–Bař, 2. díl, 2005. Praha: Libri. ISBN 80-7277-252-X.

Book chapter

SURNAME of chapter's author, Name, publication year. Title of chapter. In: SURNAME of book author, Name (only if is different from chapter's author). *Title of book*. Edition (include only if it is not the first edition). Place of publication: Publisher, page number(s). ISBN.

KRUMMHOLZ, Martin, 2010. Pražská vila v kontextu Bílkova života a díla. In: WITTLICH, Petr, BABOROVSKÁ, Sandra, ed. a SRP, Karel, ed. *František Bílek a jeho pražský ateliér*. Řevnice: Arbor vitae, pp. 102–147. ISBN 978-80-87164-51-8.

Journal

Journal title, year of publication. Place of publication: Publisher, Volume number. ISSN.

Slovo a smysl: časopis pro mezioborová bohemistická studia = Word & sense: journal for interdisciplinary theory and criticism in Czech studies, 2016. Praha: Katedra české literatury a literární vědy Filozofické fakulty Univerzity Karlovy v Praze, č. 1. ISSN 1214-7915.

Article in journal

SURNAME, Name, year of publication. Title of article. *Title of journal*. Place of publication: Publisher (optional), Volume number, Page number(s). ISSN.

LANGEROVÁ, Marie, 2016. Mluvím, a tedy jsem. *Slovo a smysl: časopis pro mezioborová bohemistická studia = Word & sense: journal for interdisciplinary theory and criticism in Czech studies*. Praha: Katedra

české literatury a literární vědy Filozofické fakulty Univerzity Karlovy v Praze, roč. 13, č. 26, pp. 13–25. ISSN 1214-7915.

Archive material

SURNAME, Name/ Name of institution, year of origin. *Title of document or a brief description*. Type. Collection. Number of the document (e.g. signature). Name of the Archive/Library/Repository or place, where is the document available, Town/place.

(Čapek, 1933)

ČAPEK, Karel, 1933. *O slově robot*. Článek v Lidových novinách ze dne 24. 12. 1933. Fond 179, Karel Čapek (1868–1980), Výstřižky. LA PNP, Praha.

Dissertations and Theses

SURNAME, Name, year of publication. *Title of dissertation* [type of medium]. Place of creation [cit. YYYY-MM-DD]. Number of pages (optional). Level. Official name of University. Name of the supervisor. Available at: web address (green marked parts are obligatory for e-version).

ŘÍHOVSKÝ, Ondřej, 1997. *Vývoj obchodního školství v českých zemích za Rakouska-Uherska a v prvních letech samostatného Československa*. Praha. Diplomová práce. Filozofická fakulta Univerzity Karlovy, Ústav hospodářských a sociálních dějin.

Electronic books

SURNAME, Name, year of publication. *Title* [type of medium]. Edition (include only if it is not the first edition). Place of publication: Publisher [cit. YYYY-MM-DD]. ISBN. Available at: DOI/web address.

BALHAR, Jan et al., 2012. *Český jazykový atlas* [online]. 2. vyd. Brno: Akademie věd České republiky, Ústav pro jazyk český [cit. 2018-03-20]. ISBN 978-80-86496-66-5. Available at: <http://cja.ujc.cas.cz/CJA1>.

Electronic journal

Title of journal, year of publication [type of medium]. Place of publication: Publisher (optional), Volume number [cit. YYYY-MM-DD]. ISSN. Available at: DOI/web address.

Výtvarná výchova, 2016 [online]. Praha: Univerzita Karlova v Praze, Pedagogická fakulta, roč. 56/2016, č. 2 [cit. 2018-03-19]. ISSN 1210-3691. Available at: http://pages.pedf.cuni.cz/vytvarnavychova/files/2016/02/vv_2_2016.pdf.

Electronic journal articles

SURNAME, Name, year of publication. Title of article. *Title of journal* [type of medium]. Place of publication: Publisher, Volume number, Page number(s) [cit. YYYY-MM-DD]. ISSN. Available at: DOI/web address.

LUKAVSKÝ, Jindřich, 2016. Podobenství o hřivnách aneb k analýze talentových zkoušek. *Výtvarná výchova* [online]. Praha: Univerzita Karlova v Praze, Pedagogická fakulta, roč. 56/2016, č. 2, pp. 2–8 [cit. 2018-03-

22]. ISSN 1210-3691. Available at: http://pages.pdf.cuni.cz/vytvarnavychova/files/2016/02/vv_2_2016.pdf.

Websites

SURNAME, Name, year. *Title* [type of medium]. Place: Publisher (if it is known), date of publishing. Date of update [cit. YYYY-MM-DD]. Available at: DOI/web address.

Missing information about an author

Title, year [type of medium]. Place: Publisher, date of publishing (if it is known). Date of update [cit. YYYY-MM-DD]. Available at: DOI/web address.

(Akademie věd ČR, © 2018)

Akademie věd České republiky, © 2018 [online]. Praha [cit. 2018-03-22]. Available at: <http://www.avcr.cz/cs/>.

Presented citation manual is based on material „*Nová citační norma ČSN ISO 690:2011 – Bibliografické citace*“ (Available at: <https://sites.google.com/site/novaiso690/>), and on „*Guide to Harvard Style of Referencing – Anglia Ruskin University*“ (available at: <https://libweb.anglia.ac.uk/referencing/harvard.htm>).